

ER-5-8684

~~SECRET~~

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT: Authorized Ceilings for DDA Group and Major Components

1. Due to the several ceiling changes effected between Offices within the DDA Group during July 1954, some of which we have received informally, I have had prepared, as of 31 July 1954 a summary of the ceiling changes for which according to our understanding, were approved for Offices in the DDA Group since 30 June 1954.

2. In order to better maintain ceiling records, I intend to report the DDA ceiling "reserve" in the "Other" category as of 31 July and in future months.

3. It is requested that you review the attached table reflecting our understanding of authorized ceilings for the various Offices in the DDA Group as of 31 July 1954. If the data correctly represents the ceilings you have authorized it is requested that you concur. If the data does not represent the ceilings you have authorized, I will appreciate your advice concerning the actual ceilings which were authorized as of that date.

Harrison G. Reynolds
Assistant Director for Personnel

Attachment

* Concur: AUG 9 1954

Document No.	027
Re Change in Class.	<input type="checkbox"/>
Re Classification	<input type="checkbox"/>
Re Change of Title	SS S (C)
Re: HQ 70-2	
Date	NOV 30 1978
By	23

~~CONFIDENTIAL~~ LAWRENCE R. HOUSTON

Acting Deputy Director for Administration

PAS [redacted] css (3 August 1954)

* Subject: Adjusting the Comptroller's ceiling to [redacted] and reducing the "Other" category ceiling to 6.

- 2 - OAD/P
- 1 - PAS
- 1 - SRB Chrono

DDA-Chrono

1- Comptroller

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